

How to Log into SF Learning



(For ZSFG DPH Staff Only)

How do I Log In?

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locate the below **ELM Training** icon on your computer's desktop. Click on the icon to access the login page.



If you don't see the **ELM Training** icon, you can access SF Learning by visiting the <u>ZSFG DET User Support</u> Website.

What is my Username?

Your username is your 6-digit DSW number. This number can be found on the back of your Disaster Service Worker ID badge.

What is my Password?

The password you use to access the Employee Portal is the same password used to access your DPH email address.

How do I find my Courses?

Once you are logged in click

Work Links, located at the bottom
of the page. Next, click the SF Learning
icon to access your courses. Your ZSFG

Annual Online Training will be
automatically assigned. Look under

My Current Learning and use the view
option to sort by required learning.

User Support

I don't know my Username/Password? Contact the Help Desk 24/7 by calling (628) 652-5000.

How do I reset my Password?

Visit the <u>SF Employee Gateway</u>. Select the DT IAM Support Password Request icon and follow the prompts.

My Courses Won't Load.

Ensure your pop-up blockers are turned off (Instructions).

My Assignments are Wrong.

Visit <u>ZSFG DET User Support website</u>. Fill out the user support contact form and provide us with a brief description of the issue.

How do I contact User Support?

Visit the <u>ZSFG DET User Support</u> website and look for the user support contact form. User support will respond within 24-hours or less, Monday - Friday, 8:00 am to 4:00 pm.

The Privacy Compliance Course Doesn't Work.

Use Chrome or Firefox for this course to work. Ensure the pop up blockers on your browser are turned off.